

# LEBANESE AMERICAN UNIVERSITY

Lebanon

**TO** : All Students  
**FROM** : Human Resources Office  
**SUBJECT** : Subscription for NSSF and Medical Insurance  
**DATE** : April 23, 2010

Since students' subscription for the **National Social Security Fund** and the Lebanese American University's **Students' Medical Insurance** is mandatory and considered as part of the **Fall 2010-2011 registration process**, **All students** should regard the following before getting their statement of fees at the Business Office.

- I. The NSSF and the Medical Insurance subscribing premiums will be charged to all students before they are called to finalize their registration (getting their statement of fees).
- II. All students should pass by the Human Resources Office before registration. Students requesting waiver of the charged premium for any of the coverages below must provide the Human Resources Office with the relevant supporting evidence.

**A. Medical Insurance Subscription:**

Students who have personal medical insurance should present supporting evidence i.e. a copy of their Insurance card. However, students who do not have a medical insurance coverage outside LAU should subscribe to the medical plan of the University.

**B. National Social Security Fund (NSSF) Subscription:**

**Lebanese Students:**

Lebanese students who benefit from any of the following public sources (medical coverage) through any of the parents profession should fill out a special form supported by evidence i.e. a card or a recent original statement showing that the parent is still Employed or if Retired the statement should show their eligibility after retirement:

1. Public Employees Co-operation (**Statement**).
2. National Social Security Fund (**Statement**)
3. Judges Consolidation Fund (**Card**)
4. Lebanese University Faculty Consolidation Fund (**Card**)
5. Municipalities (**Statement**)
6. Lebanese Army, International Security, General Security and State Security (**Statement**).
7. Customs (**Statement**).

**Lebanese and French Students:**

Lebanese and French students who do not benefit from NSSF coverage should subscribe to NSSF through LAU by submitting their Identity card.

**All Other Nationalities:**

Students who have other nationalities are not entitled for NSSF and should submit to the HR office evidence of being Non-Lebanese i.e a photocopy of the non-Lebanese passport.