



USAID
FROM THE AMERICAN PEOPLE



University Scholarship Program (USP VII) at AUB and LAU

Admission and Financial Aid Application for Fall 2017



Please tick the box next to the university to which you are applying.
Tick one box only. If applying to both universities submit two forms.

AUB **LAU**

*A golden opportunity offered by the two most prestigious
American universities in Lebanon*

★ **IMPORTANT**

- Incomplete applications will be rejected
- Any attempt to seek a “Wasta” or interference regarding the selection process (admission, financial aid, exams) or any other intervention from any person or side will automatically lead to immediate disqualification

Introduction

The American University of Beirut and the Lebanese American University are pleased to introduce and launch the University Scholarship Program (USP VII) which offers university-bound students a unique opportunity to pursue quality higher education. The program aims to provide undergraduate scholarships to at least 109 promising public high school students and technical school graduates from all six governorates of Lebanon.

This ambitious and generous program is made possible with the support of the American people through the United States Agency for International Development (USAID). Student beneficiaries will experience AUB's and LAU's high/rigorous academic standards and a campus environment that promotes social equality and critical thinking. Moreover, it is mandatory for all students to engage in volunteer work, attend leadership and career workshops, and complete internships to complement their academic studies.

Who can join USP VII?

To be eligible to apply to AUB and LAU under USP VII, you should:

1. Know that any attempt to seek a "wasta" or interference regarding the selection process (admission, financial aid, exams) or any other intervention from any person or side will automatically lead to immediate disqualification
2. Be a Lebanese citizen
3. Have attended a public high school in Lebanon for at least the last three years of your secondary education and expected to complete your baccalaureate during summer. An exception is made for students who spent two years out of the three in a public school and one secondary year in a US Government education exchange program (such as YES). Documents proving participation in such programs need to be presented along with the application
4. Obtain a minimum of 12/20 on your official Lebanese Baccalaureate exam
5. Demonstrate your financial need status by completing the USP VII Financial Aid Application
6. Obtain the minimum required scores on the tests and exams set by the university you are applying to
7. Demonstrate past and present performance of service and community activities
8. Not be registered at any university or have completed studies at any university
9. Register at one of the universities, AUB or LAU, as a full-time student at all times
10. Not have siblings who have benefited or are benefiting from any USP scholarship
11. Your parents must not be receiving substantial subsidy for university for either you or your siblings

What does USP VII Cover?

If you are accepted, USP VII will cover the following:

1. Full tuition fees for the duration of your program (as per AUB's and LAU's academic regulations), including one preparatory year if needed
2. Medical insurance
3. Book allowance
4. Student housing and transportation allowance.
Please note that all those who shall be entitled to dorms are explicitly bound to clear rules and regulations. Dorms are segregated (dorms for girls - dorms for boys).
5. A monthly stipend for nine to eleven months per year depending on the major
6. Laptop
7. Counseling services and psychosocial support as needed.
8. Support services shall be offered to women coming to live in Beirut, if and when needed.

How to apply to USP VII?

Note that if you want to apply to both LAU and AUB you need to present an original application and original supporting documents to each university. Please make sure you specify the university of your choice by ticking the corresponding box on the Cover Page of your application.

To apply, you should submit the following required application documents:

- USP VII Applications for Admission and for Financial Aid prior to April 7, 2017 the Admissions Office at AUB or LAU. **If you are applying to LAU, please submit your application to the Beirut or Byblos Admissions Office**
- Official high school transcript of the last three years sent directly to the Admissions Office in a sealed and stamped envelope
- Proof of English proficiency by submitting only one of the below:
 - a. SAT I writing section
 - b. Official score of the Test of English as a Foreign Language (TOEFL)
 - c. English Entrance Exam (EEE) administered at AUB and LAU if a or b are not available

- Certified copy of the official Lebanese baccalaureate or official technical Lebanese baccalaureate when available
- Two recent passport-size colored photos taken within the past six months, one for Financial Aid and one for Admissions
- Clear photocopy of your identity card or individual civil record or equivalent
- All financial aid required documents specified in the application

Selection Process Phases

- December 2016 - April 2017
Recruitment phase and completion of application
- April 7, 2017
Application deadline
- April 2017 - May 2017
Review of applications and shortlisting students for exams
Selection criteria: application completeness, high school grades and financial need
- May 2017 - August 2017
Interview period
Selection criteria: high school grades, entrance exam results and official Lebanese baccalaureate or official technical Lebanese baccalaureate score
- July 2017 - August 2017
Final selection
Selection criteria: high school grades, entrance exam results, interview results, official Lebanese baccalaureate score and financial aid assessment.
- End of August 2017
Start of Academic Year 2017-2018

Final Selection Percentage Distribution:

· Academic Performance (includes: Averages in grades 10 and 11, entrance exams and official baccalaureate results)	45%
· Financial Need	30%
· Leadership Assessment	25%

Financial Aid Required Documents

If you are interested in being considered as a candidate in the USP VII scholarship program, please submit all of the following required documents with this application form completely filled out in block letters and dry ink (NOT pencil) to the Office of Admissions prior to April 7, 2017.

This checklist is for you to ensure inclusion of all needed documents. Any missing document will jeopardize processing your application.

Incomplete applications will not be considered. Therefore, all items requested below (when applicable) must be submitted with the application form:

Personal Documents

- One passport-size color photograph taken within the past six months.
- A copy of the national identity card (صورة عن الهوية) or a recent individual civil record (إخراج قيد فردي), issued within the past three months.
- A recent family civil status record (إخراج قيد عائلي), issued within the past three months.

Academic Records

- A recent school certificate of registration showing annual fees for each dependent child (including the applicant's) enrolled at school or university. If applicable, the certificate should list all financial aid received.
- Official High School grades for the last two school years (G10 or BT1 and G11 or BT2) in a sealed stamped envelope.

Employment Records

A recent National Social Security Fund (NSSF) Certificate of Service (إفادة خدمة من الضمان الاجتماعي) should be provided for both parents, even if unemployed, and all nonworking siblings if not enrolled in a school or university.

- If **Employed**, below is a list of documents required for each earning family member:
 - A recent employment certificate (s) clearly stating occupation, job title, years of service, number of months payable, and benefits (educational benefits, accommodation, health).
 - Note:** it is obligatory to submit the annual amount of educational benefits you will receive once enrolled at the university. Any false declaration may lead to disqualification.
 - Attached employee income statement Form A filled out, signed, and stamped by employer. If working in the public sector, the official income statement issued by the government is required.
 - Bank statements reflecting regular salary transfers or a letter notarized by the bank confirming the monthly salary amount transfer.
 - Latest three months' salary slips, signed and stamped by employer.
 - If paid in cash, a certificate from employer is required stating that wages are paid in cash. It should also include salary for the last three months.
- If **Self-employed**, below is a list of documents required for each self-employed family member:
 - Attached self-employed income statement Form B filled out, signed and stamped.

- Official business registration and shareholders' documents (إذاعة تجارية/تسجيل مؤسسة) income tax statements, official balance sheet documents (ضريبة) (الدخل/المؤسسات/مقطوعة) and business account bank statements for the last year should be provided.
- If business is not registered and no official papers can be provided, a certificate or evidence of self-employment is required from the mayor or mukhtar (مختار) clearly indicating the type of business, location of business premises, number of employees and approximate business income.
- If **Retired**, below is a list of documents required for each retired parent:
 - Official retirement documents should be provided, such as a recent retirement salary certificate (جديدة بالراتب التقاعد) or official document of indemnity received from employer/NSSF.
- If **Unemployed**, below is a list of documents required for each unemployed family member:
 - A mayor's or mukhtar's evidence of unemployment certificate (إفادة عدم مزاولة اي عمل) should be provided.

Documents Related to Assets/Housing (In Lebanon and abroad):

- If renting a home or a business, a photocopy of a recent rental contract should be provided. If this is not available, the latest rent receipts are required.
- Ownership deed of owned or inherited house, resort, buildings, land and business premises (سند ملكية).
- If properties are not allotted, estate documents or a sale contract should be submitted.
- If living in a friend's or a relative's property, a recent mayor's or mukhtar's document in applicant's name clearly stating owner of property (إفادة سكن من المختار) (باسم التلميذ) is required.
- If built properties are not registered on ownership deeds, a recent certificate of contents (إفادة محتويات) from Municipality is required.
- Photocopy of car(s) registration form for each family car and most recent annual car tax receipt(s) or car (s) insurance documents.

Additional documents may be requested such as ifedit milkieh in caza.

Financial Records

- Photocopy of loan agreement(s) if any with all supporting documents.
- Sale documents of any property if sold within the past three years.
- Photocopy of recent medical and life insurance annual premium.
- A letter from any individual or an organization providing financial assistance to applicant's family.
- A recent bank statement of saving accounts.
- Any additional documents deemed necessary to support your financial aid application, i.e. medical report, certificate of job termination, end of service, proof of revenue from rented properties, etc.

إستمارة طلب مساعدة مالية

برنامج المنح الدراسية الجامعية السابع للعام الدراسي 2017-2018 تُقبل الطلبات لدى مكتب القبول لغاية تاريخ 7 نيسان 2017، وتُملأ بقلم حبر.

الوثائق المطلوبة للمنحة الدراسية

الوثائق الشخصية:

1. صورة شمسية ملوّنة واحدة التُّقطت خلال الـ 6 أشهر الماضية
2. نسخة مصورة عن بطاقة الهوية، أو بيان قيد إفرادي جديد، أُصِدر خلال الـ 3 أشهر الماضية
3. بيان قيد عائلي أُصِدر خلال الـ 3 أشهر الماضية

الوثائق المدرسية:

1. إفادة تسجيل حالية تُبيّن التكاليف المدفوعة سنوياً عن كل من أفراد العائلة المُعالين المسجلين في المدارس أو الجامعات، على أن تذكر الإفادة جميع المنح الدراسية التي يحصلون عليها، إذا ما توفّرت.

وثائق العمل:

إفادة خدمة حالية من الضمان الاجتماعي لكلي الوالدين حتى لو كانا عاطلين عن العمل، وللأخوات والإخوة حتى لو لم يكونوا مسجلين في مدرسة أو جامعة.

1. بالنسبة إلى الموظفين، يُرجى تقديم القائمة التالية من المستندات عن كل فرد مُنتج من أفراد العائلة:

- إفادة حالية عن الدخل تنصّ بوضوح عن الوظيفة، والمسمى الوظيفي، وفترة الخدمة، وعدد الأشهر مُستحقة الدفع، والمنافع (المنافع التعليمية والصحية، والمزايا المخصصة للسكن).

ملاحظة: من الضروري الإفصاح عن أي منحة تعليمية سنوية يتم الحصول عليها عند التسجيل في الجامعة. أي إعلان كاذب قد يؤدي إلى رفض الطلب.

- الإفادة المرفقة ربطاً - نموذج أ - عن دخل الموظف في القطاع الخاص، مملوءة، وموقّعة، ومختومة من رب عمله. أما بالنسبة إلى القطاع العام، إفادة راتب رسمية صادرة عن الجهة الرسمية المختصة. كشوفات عن حساب مصرفي تُبيّن عمليات تحويل منتظمة، أو كتاب رسمي من البنك يُؤكّد حصول عملية التحويل الشهري للراتب.
- ثلاثة جداول راتب للأشهر الثلاثة الماضية، موقّعة ومختومة من رب العمل.

في حال كان الراتب يُدفع نقداً، إفادة من رب العمل تنصّ بوضوح على أن الراتب يُسدد نقداً، على أن تتضمن أيضاً قيمة الرواتب للأشهر الثلاثة الماضية.

2. بالنسبة إلى أصحاب المهن الحرة، يُرجى تقديم القائمة التالية من المستندات عن كل فرد مُنتج من أفراد العائلة:
- الإفادة المرفقة ربطاً - نموذج ب- عن الدخل لقاء أعمال حرة، مملوءة، وموقّعة، ومختومة.
- شهادة تسجيل مؤسسة أو إذاعة تجارية، وتصريحات ضريبة الدخل، والميزانية العامة للمؤسسة، وبيان بالحساب المصرفي للشركة عن السنة الأخيرة.

وفي حال لم تكن هذه المؤسسة أو الشركة مسجّلة، وتعذّر تقديم المستندات الرسمية المطلوبة، يُطلب تقديم كتاب موقع من المختار يوضّح طبيعة العمل، مكان العمل، عدد الموظفين، ويبين المدخول التقريبي لقاء هذه الأعمال.

3. بالنسبة إلى المتقاعدين، يُرجى تقديم القائمة التالية من المستندات عن كل فرد متقاعد من أفراد العائلة:
- مستندات التقاعد الرسمية (مثال: إفادة حالية براتب التقاعد، أو إفادة رسمية بالتعويض المُستفاد منه صادرة إمّا عن رب العمل، أو الصندوق الوطني للضمان الاجتماعي، إلخ.)

4. بالنسبة إلى غير العاملين، يُرجى تقديم القائمة التالية من المستندات عن كل فرد غير مُنتج من أفراد العائلة:
- إفادة عدم مزاوله أي عمل الأعمال صادرة عن المختار.

وثائق متعلقة بالأصول/المسكن (داخل لبنان وخارجه):

1. في حالات إيجار المنزل أو مكان ممارسة الأعمال، يُرجى تقديم صورة عن عقد الإيجار الحالي. كما يُمكن تقديم إيصالات قبض بدلات الإيجار الأجدد تاريخياً، في حال عدم توافر العقود.
2. يُرجى تقديم سندات الملكية العائدة إلى المنزل، والمنتجع، والمباني، والأراضي، ومكان ممارسة الأعمال، سواء أكانت مملوكة أو مورثة.

3. يُرجى تقديم المستندات المتعلقة بالتركة أو عقد البيع، وذلك في حال لم تكن هذه العقارات ممسوحة.

4. في حال كان الطالب مقدم الطلب يسكن في ملك صديق أو قريب له، يُرجى تقديم إفادة سكن حديثة من المختار باسم مقدم الطلب تنص بوضوح عن اسم مالك هذا العقار.

5. يُرجى تقديم إفادة محتويات صادرة عن البلدية بتاريخ جديد، في حال لم تكن الأملاك المبنية مُدرجة على سندات الملكية.

6. يُرجى تقديم صورة عن رخصة سير المركبات الآلية الخصوصية (دفتر سيارة) عن كل مركبة يمتلكها كلٌّ من أفراد العائلة، وأجدد الإيصالات السنوية بالضرائب على المركبات أو بواليص التأمين الأجدد تاريخياً على المركبات.

قد يطلب تقديم مستندات إضافية مثل إفادة ملكية قبي القضاء.

الوثائق المصرفية:

1. نسخة مصوّرة عن اتفاقية/اتفاقيات تسليف مصرفي في حال وجودها، بالإضافة إلى أي مستندات إضافية داعمة لها.
2. مستندات متعلقة ببيع أي من الممتلكات التي تمّ بيعها في خلال السنوات الثلاث الأخيرة.
3. نسخة مصوّرة عن القسط السنوي الأخير للتأمين الصحي والتأمين على الحياة

4. رسالة صادرة عن أي فرد بصفته الشخصية أو أي منظمة تُقدّم المساعدة المالية لعائلة المتقدم بالطلب.

5. كشف عن حسابات التوفير بتاريخ جديد.

6. أي مستندات إضافية أُخرى تُعتبر ضرورية لدعم طلبكم للمنحة الدراسية، مثل تقارير طبية، أو كتاب صرف من الخدمة، أو وثيقة نهاية خدمة، أو ما يُثبت الدخل المُجني لقاء تأجير أي من الممتلكات، إلخ.

Notes

- The Application for USP VII may be downloaded at: www.aub.edu.lb/usp and www.lau.edu.lb/usp. You may wish to print the form, fill it out and submit it along with the required documents. If applying to both AUB and LAU, you need to fill two original application forms and submit original documents to each university. Photocopies are not allowed.
- It is advisable to submit the completed application in person or send it by Liban Post or preferably by registered mail (بريد مضمون) with Liban Post. Please submit it in person or through an immediate family member. It is also advisable that you keep a copy of your application and all documents submitted.
- To register for the SAT, please visit the College Board's website at: www.collegeboard.org.
- When registering for the TOEFL or SAT I, use AUB's code: 0902 and LAU's code: 2595. Please note that you may choose not to register for TOEFL and SAT and take the English Entrance Exam (EEE) offered by LAU and AUB.
- The English Entrance Exam (EEE) is administered by AUB and LAU for shortlisted students. Details will be communicated to selected students by AUB and LAU admissions/ USP team. The test preparation material may be downloaded at admissions.aub.edu.lb and admissions.lau.edu.lb/files/eee-test-prep.pdf. You should start preparing for the English Entrance Exam in case you are shortlisted.
- If applying to LAU and depending on your choice of major, the Sophomore exam covers three out of the following subjects: mathematics, physics, chemistry, life science, general science, philosophy and economics.
- The IDs of the shortlisted students who are invited to exams or interviews will be posted at www.aub.edu.lb/usp and www.lau.edu.lb/usp; if your ID number is not posted online, this means that your application was not successful. Applicants can track their application by using these sites.
- The admission office at LAU and AUB will contact you directly to inform you about exams and interviews. Failure to attend scheduled exams or interviews will result in withdrawal from the program even if shortlisted.
- To learn more about USAID you may visit their website at: www.usaid.gov/lebanon and visit the facebook page at: www.facebook.com/usaidlebanon.

Application Deadline

The Admission and Financial Aid applications must be submitted to the Admissions Office at AUB and LAU prior to April 7, 2017. If you are applying to LAU, you should submit the applications to the Admissions Office in Beirut or Byblos.

Applications received after the deadline – April 7, 2017 – will NOT be considered.

Please note that incomplete applications or applications with missing supporting documents will not be processed.

Also note that if you want to apply to both LAU and AUB you need to present an original application and original supporting documents to each university.



USAID
FROM THE AMERICAN PEOPLE



**APPLICATION FOR ADMISSION TO AUB AND LAU
UNIVERSITY SCHOLARSHIP PROGRAM (USP VII)
ACADEMIC YEAR 2017-2018**

For University Use Only

ID # Date Received

**If you are applying to both universities, you need to complete two separate applications and submit two sets of the original documents required by April 7, 2017. Photocopies will not be accepted. Incomplete applications or applications with missing supporting documents will not be processed.*

PHOTO

Attach recent colored passport-size photograph. Do not staple.

(USE BLOCK LETTERS AND DRY INK ONLY. APPLICATIONS WRITTEN IN PENCIL WILL BE REJECTED)

1. Name in Arabic (as in official documents)

..... إسم العائلة إسم الأب الإسم الأول

Name in English (as in official documents)

..... First Name Father's / Middle Name Family Name

Mother's Full Maiden Name

..... First Name Father's / Middle Name Family Name

2. Gender

- Man
 Woman

3. Marital Status Single Engaged Married

- Separated Widowed Divorced

If you are single or engaged, do you have plans to be married soon?

- No Yes

When

If you plan to get married soon, will you leave the scholarship prior to graduation? No Yes

4. Place of Birth

City

Country

5. Date of Birth

.....
Day / Month / Year

6. Civil Record Data

Governorate / محافظة

Caza / قضاء

City / مدينة

Town / بلدة

7. Nationality

- Lebanese Other (Please specify)

Are you: an American Citizen a Green Card Holder

- an Asylum Seeker a Refugee to the USA

8. Address (to be used for communication) P.O. Box (not AUB Box) City Country

Building Street

Email Telephone* Fax* Applicant's Mobile*

9. Name of person to contact in case of emergency Relationship

Telephone Address

*Country code/Area code/Number

THE BELOW IS APPLICABLE TO AUB AND LAU

Students interested in enrolling in Nutrition and Dietetics should note that USAID support ends upon the completion of the three-year program (for more information on this, please visit www.aub.edu.lb/fafs/nfsc/UGstudies/BSNTDTC/ProgramDescription.aspx) Any additional internships or coursework will not be covered by the program. The same applies for any post-graduate diploma or graduate degree.

It is mandatory to choose majors from two different faculties e.g. If your first choice is Computer Engineering, then you may select computer science and business as your second and third choices. Before finalizing your list of majors, we recommend that you research the prospects of each major and future career, and ask all the questions that might help you set your study path.

This project strives to minimize stereotyping and encourages students to apply for their dream majors regardless of gender, i.e. qualified females could apply to Engineering and qualified males could apply to Nursing

If applying to both universities, please indicate your choices accordingly on each application.

10. Do you prefer: student housing or transportation allowance

why?

Please note that even if you opt for student housing, housing is not necessarily guaranteed

11. If you are applying to LAU do you prefer to join LAU Beirut Campus or LAU Byblos Campus

Check number 12 below for the list of majors offered at each campus

A - AUB APPLICANTS

12. a. If you have a **regular** baccalaureate degree, you may apply to the following majors in USP VII. Please note that this scholarship covers studies at undergraduate level only. Mark your three choices of majors in order of preference (1 = most preferred, and 3 = least preferred).

AUB APPLICANTS:

Faculty of Agricultural and Food Sciences (FAFS)

- _ Agriculture BSA-AGRI
- _ Landscape Architecture BLA-LDAR
- _ Nutrition and Dietetics BS-NTDT (Post-graduation internship is not covered by the scholarship)

Faculty of Arts and Sciences (FAS)

- _ Chemistry BS-CHEM (Pre-medical studies will not be covered by the scholarship)
- _ Computer Sciences BS-CMPS
- _ Economics BA-ECON
- _ Education/Elementary BA-EDU-EEDU
- _ English Literature
- _ Mathematics
- _ Political Studies BA-POLS
- _ Psychology
- _ Studio Arts BA-SART

Faculty of Engineering and Architecture (FEA)

- _ Civil Engineering BEN-ECIV
- _ Computer and Communication Engineering BEN-ECMP
- _ Electrical and Computer Engineering BEN-EECE
- _ Graphic Design BFA-GRDP
- _ Mechanical Engineering BEN-EMCH

Hariri School of Nursing

- _ Bachelor of Science in Nursing BSN-NURS

Suliman S. Olayan School of Business (OSB)

- _ Business Administration BBA-BUADM

13. a. If you have a **technical** baccalaureate degree, you may apply to one of the following majors in USP VII. Please note that this scholarship covers studies at undergraduate level only. Mark your choice of major in the tables below:

**AUB APPLICANTS:
Major**

Technical Field of Study

Faculty of Agriculture and Food Sciences

- _ Nutrition and Dietetics

Industrial Nutrition

Olayan School of Business

- _ Business Administration

Any field

Faculty of Arts and Sciences

- _ Computer Sciences
- _ Economics
- _ Elementary Education
- _ Political Studies
- _ Studio Arts

Computer Programming/
Information Technology/
Engineering
Any field
Any field
Any field
Any field

Hariri School of Nursing

- _ Nursing

Healthcare Supervisor/Nursing
Care/Dentist Assistant

B - LAU APPLICANTS

12. b. If you have a **regular** baccalaureate degree, you may apply to the following majors in USP VII. Please note that this scholarship covers studies at undergraduate level only. Mark your three choices of majors in order of preference (1 = most preferred, and 3 = least preferred).

LAU APPLICANTS:

Alice Ramez Chagoury School of Nursing
 _ Nursing^b

School of Architecture and Design

_ Fine Arts^c
 _ Graphic Design^a

School of Arts and Sciences

_ Chemistry^c (pre-medical studies are not covered)
 _ Computer Science^a
 _ Education^c
 _ English^c
 _ International Affairs^a
 _ Journalism^a
 _ Mathematics^c
 _ Nutrition^a
 _ Political Science^a
 _ Psychology^a
 _ Social Work^c
 _ TV/Film^c

Adnan Kassar School of Business

_ Business^a
 _ Economics^a
 _ Hospitality and Tourism Management^c

School of Engineering

_ Civil Engineering^b
 _ Computer Engineering^b
 _ Electrical Engineering^b
 _ Industrial Engineering^b
 _ Mechanical Engineering^b

*a. Beirut or Byblos campus
 b. Byblos campus only
 c. Beirut campus only*

PLEASE FIND THE CAREER GUIDANCE FOR EACH OF THE LISTED MAJORS ON PAGE 13

13. b. If you have a **technical** baccalaureate degree, you may apply to one of the following majors in USP VII. Please note that this scholarship covers studies at undergraduate level only. Mark your choice of major in the tables below:

Major	Technical Field of Study
Adnan Kassar School of Business	
_ Business	Business
_ Hospitality and Tourism Management	Hospitality Management
Arts and Sciences	
_ Communication Arts	Communication Arts
_ Education	Education
_ International Affairs	Political Science
_ Journalism	Communication Arts/ Psychology
_ Political Science	Political Science
_ Psychology	Psychology
_ TV/ Film	Communication Arts

Alice Ramez Chagoury School of Nursing

_ Nursing Nursing

Only students with the technical field of studies listed in the second column of the above tables are eligible to apply to USP VII.

14. Would you like to acquire a teaching diploma? Yes No (answer only if you have selected one of these majors: chemistry, education, mathematics, English and psychology).
 You may be allowed to join the teaching diploma program after completion of your degree if you were initially accepted with no intensive English or with only one semester of intensive English.

**Please note that students requiring intensive English cannot be admitted to engineering, agriculture, landscape design and eco-management majors and cannot acquire a teaching diploma.*

15. Are you planning to apply to the military academy? Yes No

16. List any community service workshop, event or project, or any organization you have been involved in:

Name of event, project or organization	Date of event From To	Event Location	Role Played / Task Handled	Organizer's name
.....
.....
.....

If you have additional activities you may include them in a supplemental page and attach it to the application.

17. Have you been engaged in team work activities? Yes No

If yes, please provide the following:

1. Name of the organization/ group

2. Type of work and activities you did

If no, please give your reasons

18. Are you interested in working with local communities? Yes No

If yes, please mention your preferences (which neighborhood, village, town, city)

If no, please give your reasons

19. List the secondary school(s) you have attended during the past three years.

Full Name of Secondary School (write the official school name in Arabic)	Geographical Location (Specify governorate)	Date of Attendance		Diploma or Certificate Obtained / Expected	Class Completed (Specify section)
		From	To		
a.
b.
c.

20. Have you applied or are you planning to apply to other scholarship programs? Yes No

If yes, please specify

21. Do you have another plan/alternative in case you are not accepted for the USP VII scholarship? Yes No

If yes, please specify what the other plans are:

.....

22. Since admission to the program is limited to one student for every family, please inform us if any sibling benefited from a USP program.

Name Institution Year

Currently enrolled under USP Graduated under USP Dropped-out within one year of enrollment

Dropped-out after one year of enrollment or more

23. In case you have any physical challenge, tell us about it. (This information is necessary to ensure we provide the facilities and support needed, if any. It will not constitute any basis for discrimination during the selection process).

.....

24. How did you learn about this scholarship?

.....

I, the undersigned, hereby certify that the above information is accurate and complete. I authorize verification of all statements contained therein and give the university the absolute discretion to use these documents whenever and wherever it deems fit to give my application a better chance of being positively considered. All information will remain confidential and will only be used by the program. I understand that withholding information, misrepresentation, or forgery of the presented documents renders me subject to immediate dismissal from the university (at any stage, including during actual enrollment) and all the applicable legal penalties. If requested by guardians/parents, the university will release grades and other relevant information. This document is considered a valid release upon signature. All documents submitted by applicants become the property of AUB and LAU and may not be reclaimed.

Name of Applicant: Name of Parent:

Signature: Date: Signature: Date:

CAREER GUIDANCE FOR EACH OF THE LISTED MAJORS

Major	Career Opportunities
Agriculture	Farm Manager, Researcher, NGOs and International Organizations Field Officer, Rural Development Officer.
Business	Financial Analyst, Financial Advisor, Treasurer, Accountant, Financial Aid Officer, Administrator, Ad Producer, Human Resources Officer, Project Manager
Chemistry	Quality Control Manager, Laboratory Assistant, Biomedical Laboratory Attendant, Medical Sales Representative
Civil Engineering	Bridge or Buildings Construction Engineer, Infrastructure Engineer, Consultant, Design Engineer, Irrigation Engineer, Structural Engineer
Computer Engineering	Site Engineer in telecommunication companies, Engineer in Robotics or Mechatronics Manufacturing companies, Computer system Analyst, Computer Network Engineer, Computer Programmer, Software Developer
Computer Science	Technical Consultant, Computer and Video Game Designer, Database Manager, Software Engineer, IT analyst
Economics	Financial Advisor, Healthcare Administrator, Market Research Analyst, Consultant, International Development Officer, Strategic Planning Director, Bank officer, Economist, Auditor
Education/Elementary	Teacher/Professor, School Administrator, Educational Officer in NGOs, Private educational Officer, Academic advisor, Consultant, Curriculum coordinator
Electrical Engineering	Integrated Systems Engineer, Power Systems Engineer, Communications Engineer
English	Academic Advisor, Librarian, Tour Guide, Private Tutor, Editor/Writer, Educational Director
Fine Arts	Web design, Commercial illustration, Interior design, Fashion design & merchandising, Print, television or internet media, visual communication & media marketing, studio artist, Art teacher
Graphic Design	Creative Director, Professor/Teacher, Label Designer, Fashion Designer, Animation Designer, Promotional display designer
Hospitality & Tourism Management	Customer Service Representative, Night Auditor, Food/Restaurant Critic, Personnel Manager/Director
Industrial Engineering	Packaging Engineer, Logistics Engineer, Quality Control Manager, Operations Analyst
Journalism	Print Editor, Newscaster, Proofreader, TV News Producer, Reporter
Landscape Architecture	Landscape Designer, Project Manager, Officer in Academic Institutions, Council for Development and Reconstruction, or Directorate Of General Urban Planning
Mathematics	External Auditor, Teacher/Professor, Financial Manager, Controller, Budget Analyst, Treasurer, Numerical Analyst
Mechanical Engineering	Plant Engineer, Fire Protection Engineer, Aeronautical Drafter, Solar Energy Systems Designer
Medical Laboratory Sciences	Laboratory Technologist, Anatomy Laboratory Assistant/Manager, Immunology Healthcare Scientist, Pathologist Assistant, Lab Quality Control Specialist, Medical Sales Representative, Clinical Laboratory Scientist, Cytogenetics Specialist
Nursing	Care Nurse, School Nurse, Public Health Nurse, Nurse Administrator, Quality Assurance Nurse
Nutrition	Athletic counselor, Health Educator, Hospital/Clinical Dietician, Pharmaceutical Sales Representative, Food service manager, Quality Control Manager
Political Science/ Intl. Affairs	Consultant to Multinational Corporations, Press Officer, Translator, Instructor
Psychology	Addiction Counselor, Human Resource Specialist, Occupational Therapist, Social worker
Social Work	Career Counselor, Hospital Administrator, Family Therapist, Political Advisor, Public Administrator
Studio Arts	Officer in the Cultural Sector, Art Teacher, Art Salon Manager, Film Animation Artist, Designer
TV/Film	Audiovisual Production Specialist, Lighting Technician, Social Media Communications Specialist, Sound Editor, Critic

Note: For more information on career guidance, please visit the following websites: www.lau.edu.lb/usp and www.aub.edu.lb/usp

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6. Family Assets (In Lebanon and abroad)

Owned Properties الممتلكات	Location موقع العقار	Real Estate Lot No. رقم العقار	Year Purchased سنة الشراء	Area (Sq.m.) المساحة (بالمتر المربع)	Estimated Present Value (in \$) القيمة الحاليّة (بال \$)
Business* الممتلكات التجاريّة					
Home(s)* المنزل / منازل					
Building(s): Nº. of floors* أبنية - عدد الطوابق					
Land: Nº. of lots* أراضي - عدد القطع					

Owned Cars المركبات المملوكة	Owner المالك	Make نوع المركبة	Model Year سنة التّصنيع	Year Purchased سنة الشراء	Present Value (in \$) القيمة الحاليّة (بال \$)
Family Cars * (Including the applicant's) المركبات العائليّة (يما في ذلك مقدّم الطلب)					

7. Income / Expense Detailed Information (in \$)

Income Details تفاصيل المدخول	Father الوالد	Mother الوالدة	Other آخرون
Basic Salary* الرتب الأساسي			
Benefits (educational, bonus, family allowance, transportation, extra month, rewards...)* مستحقّات أخرى (تعليميّة، علاوات، تعويضات عائليّة، مواصلات، مكافآت ... أشهر إضافيّة، مكافآت)			
Interest and / or investments* فوائد مصرفيّة و/أو إستثمارات			
Income from private business* مداخل من الأعمال الخاصّة			
Other income (Specify)* إيرادات أخرى (يُرجى التحديد)			
Total Income مجموع الإيرادات			

Expense Details تفاصيل المصاريف		Annually سنويًا
Household expenses (food, clothing & other supplies) نفقات الأسرة المعيشية (أغذية، ملابس ولوازم أخرى)		
Utilities (electricity, water, mazut) (كهرباء، مياه ومازوت)		
Telephone expenses الهاتف	Mobile الجوّال Fixed Line الثابت	
Cars (taxes*, insurance, gasoline, maintenance) المركبات (ضرائب، تأمين، بنزين وصيانة)		
House rent, taxes & maintenance* إيجار المنزل، وضرائب، وصيانة		
School / University tuition & other fees (excluding applicant's)* رسوم مدرسية وجامعية، بالإضافة إلى رسوم أخرى (باستثناء تلك المتعلقة بمقدّم الطلب)		
Lodging (dorms / apartment rent)* (سكن طالبي أو إيجار شقّة)		
Transportation (bus, taxi...) (سيّارات أجرة...)		
Travel expenses مصاريف سفر		
Medical insurance* تأمين صحيّ		
Loan repayment*(Specify) (تسديد قروض (يُرجى التحديد))	House سكني Car مركبات Business تجاريّة Other أخرى	
Other expenses (Specify) (مصاريف أخرى (يُرجى التحديد))		
Total Expenses مجموع المصاريف		

8. Are you receiving any educational assistance? Yes No
If yes please declare source, provide documentation* and specify amount.

We certify that the information provided in the application is, to the best of our knowledge, complete and accurate. We further understand that misrepresentations or material omissions made in this application render us morally and legally liable.

We authorize the university to verify all statements contained therein by any means it deems necessary. We waive any claim to privacy or confidential information that might arise out of the inquiry conducted by the university for purposes of verifying data stated in this application or during the interview.

Any document submitted to AUB and LAU becomes the property of the university and will not be returned or photocopied.

I understand that any information provided if proven wrongful will cause my dismissal from the program.

Student's Signature: Parent's Name:

Date: Parent's Signature

**Required Documents: All the asterisked points, if applicable, are supposed to be documented when submitting the Financial Aid Application. A checklist of the required documents is attached for your perusal.*

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**APPLICATION FOR ADMISSION TO AUB AND LAU
UNIVERSITY SCHOLARSHIP PROGRAM (USP VII)
ACADEMIC YEAR 2017-2018**

Form A - Employee Income Statement

American University of Beirut / Office of Financial Aid, Beirut, Lebanon
Lebanese American University / Financial Aid and Scholarships Office, Beirut and Byblos, Lebanon

*FORM A should be completed by the employer for every earning member of the family and for each position held.
Photocopy this form as needed.*

Name of applicant for financial aid:
Answer all questions carefully and completely. Any missing information will jeopardize processing your application.

Name of employee	Position and title
	Amount in Lebanese Pounds (if none, enter '0')
Basic annual salary	
Annual family allowance	
Annual transportation	
Annual accommodation	
Annual profit sharing amount from employer	
Annual bonus	
Annual commission	
Specify any other annual benefit	
Educational benefit (each child separately including child's name)	
1.	
2.	
3.	
4.	
5.	

Number of months payable Years of service

Annual Education benefits for applicant once enrolled at a university:

Income-earning parents must present at least two of the following:

- At least the last three official pay slips (copies);
- Bank statement reflecting regular salary transfers and amounts;
- A letter notarized by the bank confirming the monthly salary amount transfer.

To be completed by employer
Employer's name Title Seal

Name of institution Telephone Email
Country code/ Area code /Number

Type of institution, nature of work

I certify that the amounts and information above are accurate and have been verified by me.

Employer's signature Date



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برنامج المنح الدراسية الجامعية السابع تقديم طلب للإجازة الجامعية للعام الدراسي 2017-2018

إفادة دخل الموظف

الجامعة الأمريكية في بيروت / مكتب المساعدة المالية، بيروت، لبنان
الجامعة اللبنانية الأمريكية/ مكتب المساعدة المالية والمنح الدراسية، بيروت وجبيل، لبنان

ينبغي استكمال هذا النموذج من قبل رب العمل عن كل فرد منتج وعن كل منصب شغله. قم بتصوير عدد من النسخ عن هذا النموذج حسب الحاجة.

إسم مقدّم الطلب للمساعدة المالية.....

برجاء الإجابة على كافة الأسئلة بعناية وبشكل كامل. إنّ المعلومات الناقصة قد تعيق سير معالجة الطلب.

إسم الموظف.....	المنصب.....
إذا لم يكن المبلغ متوفراً، الرجاء الإشارة بـ"لا"	
الراتب الشهري الأساسي	
التعويض العائلي	
بدل مواصلات	
بدل سكن	
المبلغ الناتج عن المشاركة في أرباح المؤسسة	
علاوة	
عمولة	
تعويضات أخرى	
منحة دراسية (كل ولد على حدة)	
١.	
٢.	
٣.	
٤.	
٥.	

عدد الأشهر المدفوعة سنوياً..... سنوات الخدمة.....

على الوالدين اللذين يتقاضيان أجراً تقديم وثيقتين، على الأقل، من الوثائق التالية:

- نسخة مصورة عن آخر ثلاثة جداول راتب رسمية
- كشف حساب مصرفي يُظهر عمليات تحويل الراتب الاعتيادية وقيمتها
- وثيقة مصدقة من البنك تظهر قيمة عمليات تحويل الراتب الشهري

على رب العمل استكمال هذا القسم:

إسم رب العمل	المنصب	خاتم المؤسسة
إسم المؤسسة <td>الهاتف <td>نوع عمل المؤسسة</td> </td>	الهاتف <td>نوع عمل المؤسسة</td>	نوع عمل المؤسسة
	البريد الإلكتروني <td></td>	

إنني أوّدد على صحة ودقة المعلومات المذكورة أعلاه، وأقرّ أنني قمت بمراجعتها كاملاً.

توقيع رب العمل التاريخ



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**APPLICATION FOR ADMISSION TO AUB AND LAU
UNIVERSITY SCHOLARSHIP PROGRAM (USP VII)
ACADEMIC YEAR 2017-2018**

Form B - Self-Employed Income Statement

American University of Beirut / Office of Financial Aid, Beirut, Lebanon
Lebanese American University / Financial Aid and Scholarships Office, Beirut and Byblos, Lebanon

FORM B should be completed below and submitted with the business registration (سجل تجاري) and income tax statements (ضريبة دخل). It should be completed for each self-employed member of the family. Photocopy this form as needed.

Name of applicant

Answer all questions carefully and completely. Any missing information will jeopardize processing your application.

**Self-employed is any family member providing an income to the family or contributing to the income of the family from selling farming products, fishing products, or any other product (i.e. groceries) in a privately owned shop.*

Name of self-employed family member

Relationship to applicant

- Sole owner
 Partner Number of partners Percent share
 Freelance
 Other Specify

Address
Building / Street / Area

City Country

Email

Name of institution, if applicable

Number of employees/workers

Registration number, if applicable

Annual gross income in Lebanese pounds (gross income is the total revenue of the institution):

Date

Nature of company/owner work/business, in detail:

Annual net income in Lebanese pounds (net income is the total personal income of the self-employed family member and partners, if any, after deduction of all the institution's expenses):

Please submit either a business bank statement of account for the last three years, the business registration, income tax statements, balance sheets or any official documentation where there is a reference to the estimated income.

Name and seal

Signature Date



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برنامج المنح الدراسية الجامعية السابع
تقديم طلب للإجازة الجامعية للعام الدراسي 2017-2018

إفادة الدخل عن عمل حر

إسم المؤسسة (في حال توافرها):

ترخيص/علم وخبر: رقم: تاريخ:

طبيعة عمل المؤسسة/المالك (يوصف مفصل):

العنوان والهاتف:

عدد الموظفين/الأجراء: المدخول الإجمالي السنوي:

المدخول الصافي السنوي:

الاسم والخاتم: التوقيع:

التاريخ:

ملاحظة: يُرجى إرفاق المستندات الرسمية للشركة والشركاء، بالإضافة إلى الميزانية، وتصريح ضريبة الدخل الرسمية للسنة المنصرمة. على كل فرد من أفراد العائلة أن يملأ الحقل المناسب في الاستمارة (أ)، أو (ب)، أو (أ وب معاً). وفي حال مزاولته العمل لدى أكثر من مؤسسة، يُرجى ملء استمارتين منفصلتين.

على الوالدين تقديم كشف حساب مصرفي يُظهر الودائع المالية لآخر ثلاث سنوات، أو بيانات ضريبة الدخل، أو بيانات الرصيد، أو أي وثيقة رسمية، أو سجل تجاري يُظهر الدخل التقديري.



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For AUB Applicants

Contact us at:
Office of Admissions Beirut Campus
P.O.Box 11-0236
Riad El Solh 1107 2020, Beirut, Lebanon
Tel: +961 1 374374 / 374444
Ext. 2590/2585/2593/2596/2960/3505
usp7@aub.edu.lb
www.aub.edu.lb/usp
www.facebook.com/usaidlebanon



For LAU Applicants

Contact us at:
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Lebanon
Tel: +961 1 786464/56 Ext. 1905
Fax: +961 1 786454
admissions.beirut@lau.edu.lb
www.lau.edu.lb/usp

Admissions Office Byblos Campus
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