The following instructions show you how to make a new connection icon to connect you to the LAU remote access server via a phone line.

1. On the Desktop, right-click the Internet Explorer icon, then click on Properties. (If there is no Internet Explorer icon on your Desktop, go to Start Menu, Settings, Control Panel, Internet Options.)

2. Press the Setup button.

3. Choose I want to set up my Internet manually, or I want to connect through a local area network (LAN) and press Next.

4. Choose I connect through a phone line and modem and press Next.

5. Fill in the information as follows: 01 for area code, 791620 for phone number, Lebanon for the country name and code list. Press Next.
6. Fill in the user name and password according to your e-mail. E.g. if your mail is joe.smith@lau.edu.lb, the user name will be joe.smith and the password your e-mail password. Press Next to continue.

7. Type the name of the new connection, e.g. LAU Connection and press Next.

8. Choose No on the question Do you want to set up an Internet mail account now? and press Next.

9. Click Finish to close the setup wizard.

10. Go back to the Desktop, open My Computer then Dial-up Networking, and right-click on the LAU connection. Press on Create Shortcut.

11. Click on Yes when the message appears.

12. Now follow the instructions for configuring your proxy settings in your browser.