

Instructions

The procedures for admission outlined in this section are effective as of the date of publication but are subject to change. The information here is intended for use by students applying for admission for the academic year 2020-2021. This application must be filled out and returned or mailed to the Admissions Office.

Online applications are available at <https://www.lau.edu.lb/apply/>

I. DOCUMENTS TO BE SUBMITTED

- A recent passport-size photo.
- A clear photocopy of the applicant's identity card or passport (same as nationality to be used in registration at LAU).
- Certified copies of professional certificates or diplomas.
- Official transcripts of grades from all colleges or universities attended. (Transcripts should be sent to LAU's Admissions Office in a sealed and stamped envelope. Failure to declare enrollment at other institutions could result in invalidation of admission, and of any credits or degrees earned at LAU).
- Official scores of the Graduate Management Admission Test (GMAT) or the Graduate Record Examination (GRE) for MBA applicants if needed.
- Official scores of the Graduate Record Examination (GRE) for applicants to the School of Engineering who did not receive their undergraduate engineering degrees from LAU.
- Recommendation letters from two professors who are familiar with the applicant's academic performance. These letters must be submitted with the application in a sealed envelope or sent by email. If the applicant has work experience, a certificate of employment should also be submitted.
- A paragraph describing the applicant's background and the reasons for pursuing graduate education. This document can be either sent as an attachment with the application or by email.
- US Citizens or US Green Card holders must submit, along with the application, the W-9S form that can be downloaded from www.irs.gov and proof of the Social Security number.
- A non-refundable application fee of US\$ 85 (LL 129,000) for the paper application (payable either in cash or by check drawn on a Lebanese or US bank), or US\$ 65 (LL 100,000) for the online application.

II. ENGLISH PROFICIENCY TEST

English is the official language of instruction at LAU, and applicants must demonstrate their proficiency in the language by either.

- > Passing the Internet-based TOEFL (IBT) with a minimum score of 90. The institutional TOEFL is not accepted.
- > Passing the English Entrance Exam (EEE) administered at LAU with a minimum score of 550.
- > Passing the IELTS with a minimum grade of 7.

English proficiency exams may not be required from applicants of universities recognized by LAU in which the language of instruction is English.

Applicants to all graduate programs except MBA with EEE scores between 500 and 549 or its equivalent on the TOEFL or IELTS must register for ENG 009 Remedial English (a three-credit course), or retake and pass the English test within the first year of enrollment.

Applicants with EEE scores below 500 or 80 on the Internet-based TOEFL (IBT) or 6.5 on IELTS will not be accepted to any graduate program.

Applicants to the MBA program with a score below 550 on EEE or its equivalent on TOEFL or IELTS will not be accepted.

To register for the Internet-based TOEFL, please visit www.ets.org (LAU code: 2595). To register for the IELTS, please visit www.ielts.org.

III. VALIDITY OF ACCEPTANCE

Admission is valid for one semester only. However, if an applicant is accepted for a certain semester and, for some reason, does not register during that semester, he or she should submit a Reactivation Application Form, available at the Admissions Office.

IV. NOTES

- > Only complete applications will be considered.
- > All submitted documents become the property of LAU and cannot be returned.
- > Financial assistance is offered in the form of Graduate Assistantship that can amount up to 50 percent of tuition fees for some programs. The relevant academic department will look into requests of applicants.

Application for Admission to Graduate Programs

FOR UNIVERSITY USE ONLY

ID # _____ Date received _____

(USE BLOCK LETTERS)

Please apply to one LAU campus only. Mark the campus of your choice: Beirut Byblos

Which semester are you applying for? Fall Spring Summer Year _____

1. Female Male

Attach a recent colored
passport-size photo

2020
/21

First name

Father's name

Family name

2. Nationality to be used once enrolled at LAU _____ Other nationality(ies) -if any- _____

Are you a US citizen or a US Green Card holder Yes No

If yes, please submit with your application a W-9S Form, available at www.irs.gov with proof of your Social Security number.

3. Place of birth: City _____ Country _____

4. Date of birth: Day _____ Month _____ Year _____

5. Mailing address (to be used in all university correspondence)

Street _____ Building/floor _____ P.O. Box _____

Next to _____ City _____ Country _____

Email (Mandatory) _____ Mobile _____ Landline _____

6. Father's mobile _____ Father's nationality(ies) _____

Mother's full maiden name _____ Mother's nationality(ies) _____ Mother's mobile _____

7. Spouse's full name (if married) _____

8. Name of person to contact in case of an emergency _____

Relationship to you _____ Mobile _____ Landline _____

9. Indicate your choice of major, with emphasis if available. Please refer to the list available at <https://www.lau.edu.lb/study/graduate.php>

10. List all colleges or universities you have attended, starting with the most recent:

College/university
name and addressYears attended
(from/to)

Major

Diploma or certificate
Obtained/expected

11. Employment

Indicate the jobs you have held most recently.

a. Present position (if employed)

Job title

Responsibilities

Employed since

Name of employer

Name and address
of the organization

b. Previous position (if any)

Job title

Responsibilities

Dates in this position From _____ To _____

Name of employer

Name and address
of the organization

I, the undersigned, hereby certify that the above information is accurate and complete. I authorize verification of all statements contained therein and give the university the absolute discretion to use these documents whenever and wherever it deems fit.

I understand that withholding information, misrepresentation, or forgery of the presented documents renders me subject to immediate dismissal from the university and all the applicable legal penalties.

All documents presented by applicants become the property of LAU. Applicants, whether accepted or rejected, have no right to claim any of these documents.

Signature of applicant _____ Date _____ / _____ / _____